

CCLI: Song Select

Why use CCLI Song Select:

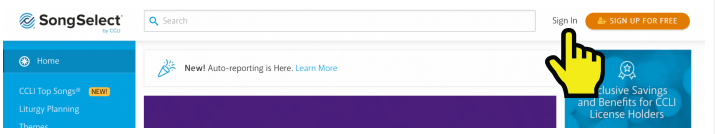
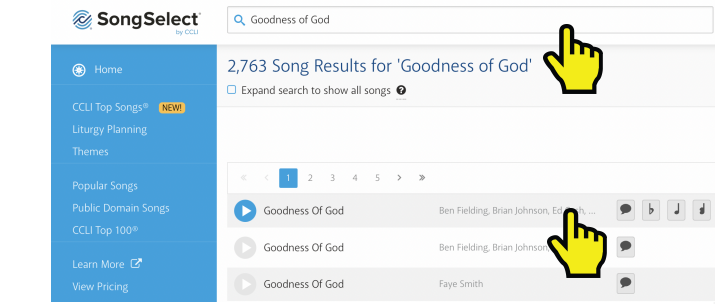
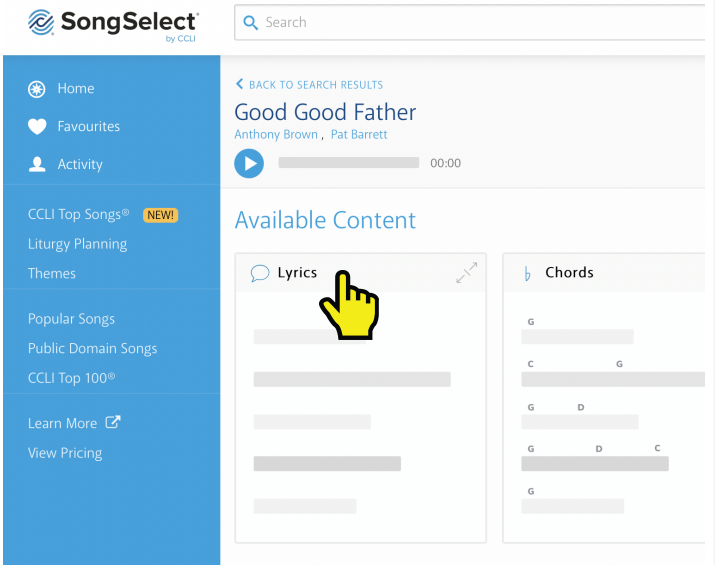
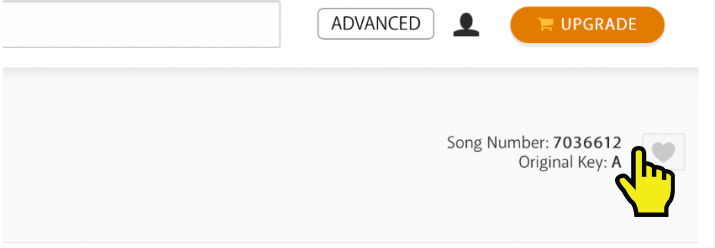
In order to play songs in-person and online which are written by other people we have to have a license so we don't have copyright issues.

This document contains instructions on how to:

1. Search songs & find CCLI Song Number
2. Report songs in CCLI

Search songs & find CCLI Song Number

1. Go to:
<https://songselect.ccli.com>

<p>2. Login to SunRidge's account (contact info@sunridge.org for login info)</p>	
<p>3. Search song titles/artists in the search bar. 4. Select the exact song version from the list which appears below.</p>	
<p>5. Confirm you've chosen the right song by clicking lyrics.</p>	
<p>6. View the CCLI Song # in the top right of the screen</p>	
<p>7. Send this song number to info@sunridge.org so SunRidge can input this song into Planning Centre and report the song will be used to CCLI</p>	

8. **OR input the song info into planning center yourself.** For instructions, request the **How To: Planning Center Services** guide from info@sunridge.org or view it at: <https://www.sunridge.org/how-to>

Report songs in CCLI

1. Go to <https://reporting.ccli.com/search> and search the song you recently played, click *Report* (must be logged in)

Search & Report

How great thou art SEARCH NOTHING TO REPORT

Songs See All

TITLE	AUTHOR	CCLI SONG #	REPORTED ON
How Great Thou Art	Maurice Hill	2056951	REPORT

2. Under the dropdown *Print* select *1* meaning you played a song once in church.
 - a. If the song was livestreamed, add 1 under the *Record/Stream* category

This must be done (as I, Alecia, understand it, for each song at each service)

Copyright Licence

Digital 0 Print 1 Record/Stream 0 Translate 0

You can enter a number between 0-9 for each category. Why not more?